

RULES & REGULATIONS

1. Fees are payable in advance at the time of admission unless the payment installments is preferred. Fees paid full either in part, shall not be refunded under any circumstance. In case of payment by installment, Fee must be paid within the 7th of each month. If the student are not paid the installment within the date. A fine of Rs. 5/- per day shall be imposed for 7(seven) days. After 7 days the Institute must be suspend the student for one month, after one month admission will be canceled automatically.
2. 2ND installment is paid be must at the time of Admission or before the starting of class.
3. A candidate desirous to change combination of days for any reason will have to pay transfer fees of Rs.275/- in addition to the fee payable as per the remaining period of the change batch.
4. No alternative arrange will be made for the students unable to attend class.
5. The timings of classes can be altered by the institute for administrative reasons.
6. Willful damage or damage due to sheer negligence to computers or any other assets of the institute by a student will have to be compensated by such student in full.
7. During any course in session IIT reserves the right to expel any student for indiscipline, non-payment of fees, non-attendance of classes or any other reason which is the sole discretion of the administrator of the institute is not conducive for either the institute or fellow students. In case of such expulsion there will not be any refund of fees already paid either in part or full.
8. Institute is strictly prohibited for any kind of indiscipline.
9. If any student are not attend classes continuously for three class then the institute contact to the Guardian of the student and an enquiry letter / telephonic message will be send to the to the guardian of the student from the institute.
10. Every student should obey the order of their teachers & administrator.